Town Council Meeting Agenda

February 9, 2021

In Attendance: Mayor Rose Arndt, Council – Colby Peck, DeMont Grandy, Theresa Lewis, PW – Justin Pope, Mike Duran, Shane Pope, Chief Jeremi Kirkland, Attorney Dean Stout, Todd Hurd City Engineer

Wayne Harmon, Larry Lewis, Laura Pope, Elbert Harmon, BranDee Prows, Shane Viehweg, Todd Hurd, Charles Dayton, Taylor Allred, Pam Grandy

1. Call to Order by Mayor Rose Arndt at 7:00p.m.
2. Prayer – Colby Peck
3. Pledge led by DeMont Grandy
4. Motion by Theresa to approve the consent agenda 2nd Colby. Passed
5. Motion by DeMont to approve the Minutes from January 12 2021 with the corrections 2nd by Theresa. Passed
6. Recognitions - Theresa recognized Amy Peck, Tu Tukuafu, for their work in the community. BranDee Prows for helping Theresa with her computer. Colby recognized Shane and Mike for opening the streets to the curb, and for their work on the Town Hall building installing for the HVAC System. Rose Recognized Taylor Allred for his service on the Town Council for the last 2 years.

New council member Candidate introduction.

Wayne Harmon addressed the Council to introduce himself. He mentioned having experience on Town Council 2 4yr terms and a 2-year term, would like the opportunity to serve again. He is for growth for the town if it is right for the town. He understood that he would be a liaison for the P&Z committee and economic development. Theresa thanked Wayne for his openness to help her learn about the town and community. His concerns are with the budget cuts, and the infrastructure of the town. Colby felt that Wayne is an asset to the Town.

Shane Viehweg addressed the Council and introduced himself. He has background with Main Street and has Education in environmental planning and landscaping. Politics is new to him. He has experience in team building. He is willing to help Laura get grants. DeMont mentioned about his willingness to work with the Planning & Zoning. He hopes that Cokeville will grow and wants to have a plan in place for that. He has Sundays thru Tuesday off, the rest of the days he works.

1. Motion to go into executive session to appoint new member of council and to discuss potential litigation, by Colby seconded by Theresa at 7:29p.m. Passed
2. Motion to reconvene at 8:20p.m. by Colby seconded Demont. Passed
3. Motion to appoint Shane Viehweg as councilman to replace Taylor Allred seconded by Theresa. Passed
4. Motion to pay the following bills by DeMont seconded by Colby. Passed

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| All West Communications | $802.19 | AT&T Mobility | $114.42 |
| Business Solutions Group | $441.36 | Caselle, Inc | $475.00 |
| Chemtech-Ford | $172.00 | Coca Cola  | $81.00 |
| Cokeville Farmers Market | $379.96 | Delta Dental Plan | $252.00 |
| Caleb Ellis | $135.00 | Executech | $34.37 |
| First Bankcard | $3,820.42 | Forsgren Associates | $3,657.50 |
| Gunderson Ace Hardware | $434.36 | IDAWY Solid Waste District | $683.26 |
| Justin Pope | $2,000.00 | Kemmerer Gazette | $98.00 |
| Laura Pope | $151.43 | Lincoln County | $842.00 |
| Mountainland Supply | $390.79 | Nanco LLC | $950.00 |
| Napa Auto Parts | $216.61 | Rocky Mtn Comp Solutions | $5.92 |
| Rocky Mountain Power | $5,987.54 | Safety Supply & Signs | $866.29 |
| SCP Heating & Air | $14,000.00 | Silver Star Communications | $350.65 |
| Staples Advantage | $81.46 | Thatcher Chemical | $1,766.83 |
| Valley Wide Co-op | $2,768.35 | VSP of Wyoming | $79.10 |
| WY Dept of Workforce Serv | $611.26 | WEBT | $18.00 |
| Xerox  | $102.81 | Payroll | $14,153.08 |
| Retirement | $2,781.15 | EFTPS | $4,233.98 |

1. Motion to approve the following business licenses by Colby seconded by Theresa. Passed

Stewart Petersen Frontier Homes

Wayne Petersen Rocky Peak Ranch LLC

1. Motion to adopt Resolution 21-01 1st Reading – Cokeville Area Transportation Alternative Master Plan by Colby seconded by Theresa. Passed

Departments

Shane– Economic Development, Planning & Zoning

1. Motion to modify the Ordinance 20-02 to read Chapter 11 Title V instead of Chapter 14 Title V on 1st reading. Passed

Update on COVID-19 – Mask mandate expires on Feb. 14, 2021. Tests are still be given in Star Valley and Kemmerer. Call ahead if you need to be tested.

DeMont – Water/Sewer, Airport

1. Motion by DeMont to accept the agreement between the Town of Cokeville and Forsgren Engineering firm seconded by Colby. Passed
2. Motion by DeMont seconded by Colby to allow Todd Hurd to hire a firm to perform a leak detection on the 3 miles from the water wells to the town not to exceed $8000.00

DeMont asked Justin Pope about his licenses for the water. He needs to add some hours for completion. Justin will call Kim Parker for clarification. Justin needs to supply Jody with the template to be sent out in the water bills. Demont wants Justin to make sure the DMRs and the CCRs are sent out on time. Mike is currently working with Ben Jorgensen to get the CCRs corrected for 2018, 2019. The report for 2020 is completed but can’t be submitted until March 2021. A motion by DeMont for Jody and Laura to be trained to complete the DMRs and the CCRs for the Town seconded by Theresa. Jody has permission to contact Nanci Brown for training.

Justin is concerned about the leak detection being accurate. He suggested to shut off sections of town and try to find the leak.

The Ten Commandments sign, it was suggested to be hung with founding documents such as the constitution, declaration of Independence, grouped with a broader historical display even grouped as an Educational display.

Colby – Streets, Buildings and Grounds

The total bill for the HVAC system is $155000. County has paid $123000. The Town of Cokeville’s bill was $31000 with $17000 in kind leaving $14000 in cash.

The furnace room is now in compliance for fire regulations and the town has a warm building.

Mike is working on the mosquito grant.

Theresa - Parks/Rec, Community Events & Police

Theresa informed the council about an Easter Egg hunt planning meeting in March. She asked Mike if the Fire Department would be interested having a breakfast for the July 4th.

Mike will update Theresa updated on the possibility of fire works for the 4th of July of 2120.

Police – 10 min

The Chief is moving forward on a background check on an individual for hire. He spoke about that a new officer could bring in his salary by working the highway with citations. He hopes to plan on April 1st hire date if background check is clear.

Mayor – Personnel, Budgets, Public Relations

Mayor will begin the budget process in March with department discussions.

1. Motion to adjourn DeMont at 10:05p.m.

Mayor Rose Arndt

Clerk Jody Harmon